

**Government of West Bengal  
Department of Power,  
Bidyut Unnayan Bhaban, 5<sup>th</sup> Floor  
3/C, LA-Block, Sector-III,  
Bidhannagar, Kolkata-700 106**

No: 39 - POW-13099/4/2020-SECTION(POWER)

Dated, Kolkata, 09<sup>th</sup> January, 2025

**NOTIFICATION**

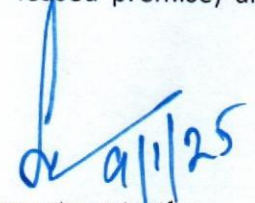
The need of providing various services through the Online Mode in view of the Ease of Doing Business (EoDB) is under active consideration of the State Government for some time past. Now the Department of Power, Government of West Bengal has introduced following services through Online Mode only having the provisions for online submission of all applications along with documents, payment of fees, status tracking of applications, downloadable final signed approval certificate and online verification for authenticity of approval/certificate by third party, without any requirement of physical visit by the applicants to the Department:

1. Permission for installation of lift/ Permission to erect a lift
2. Lift Owner's License/ License to work a lift
3. Renewal of Lift Owner's License/ Renewal of the license to work a lift
4. Permission for installation of escalator/ Permission to erect an escalator
5. Escalator Owner's License/ License to work an escalator
6. Renewal of Escalator Owner's License/ Renewal of the license to work an escalator
7. Electrical safety NOC for increase in load/ Augmentation
8. Temporary Electricity Connection

Moreover, the following procedure shall be followed for the above services:

- a. Inspections shall be conducted as per inspection procedure and checklist published on the Department's website.
- b. Since the timelines for delivery of the above services have been stipulated as 15, 21, or 30 days, under West Bengal Right to Public Services Act, 2013, the system shall send an intimation to businesses at least 7 (seven) days prior to the due date for inspection, where inspections are conducted.
- c. Computerized allocation of inspectors through the respective online system.
- d. Inspection reports shall be submitted online within 48 hours of inspection and the applicants shall be able to view and download the submitted inspection reports.
- e. Mandatory documents required for obtaining (1) Electrical safety NOC for increase in load/ Augmentation and (2) Temporary Electricity Connection, shall be (i) Proof of the user's identity (ii) Proof of ownership or occupancy (in the case of an owned or leased premise) and (iii) Authorization document (in the case of a firm or company).

This Notification will take immediate effect.

  
P<sub>2</sub>. Secretary to the  
Govt. of West Bengal

No.- : 39 /1(6) - POW-13099/4/2020-SECTION(POWER)

Dated, Kolkata, 09<sup>th</sup> January, 2025

Copy forwarded for intimation and necessary actions to:

1. Joint Secretary, MSME&T Department
2. Joint Secretary, Consumer Affairs Department
3. CEI, DOE
4. State EoDB Cell, GoWB
5. PS to Hon'ble MIC, Power Department
6. PS to Secretary, Power Department

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9/1/25  
Special Secretary,  
Power Department, GoWB